

## **Transnational Project Meeting 1. Agenda**

### **17 – 18 October 2019, Constanta, Romania**

**Day 1: 17.10.2016**

<b>Start</b>	<b>Item</b>	<b>Partner</b>
13.45 – 14.00	Reception of participants	Nicoleta
14.00 – 14.10	Welcome speech	Ovidiu
14.10 – 15.15	Getting to know each other. Presentation of partner institutions	Partner leaders: T4E, CEMEA, INBIE, SSF, Petit Pas
15.15 – 15.45	Project overview. Adjust the activities timeline. Implementation Plan	Ovidiu
15.45 – 16.00	Coffee break	
16.00– 17.00	Discussing roles and responsibilities for preparation of the first LTTA (course 1)	All partners
17.00 – 19.00	Monitoring and Evaluation. Tools and techniques to assess the quality of deliverables and of the processes	Ovidiu

**Day 2: 18.10.2016**

<b>Start</b>	<b>Item</b>	<b>Resp</b>
09.00 – 10.30	Communication strategy. Dissemination and exploitation of results	Work reunion moderated by Ovidiu. Inputs from partners
10.30 – 10.45	Coffee break	
10.45 – 12.00	Project budget and Financial rules. Project reports.	Nicoleta

**Meeting location: Constanta Maritime University**  
<https://goo.gl/maps/Q2xwVctCN6WDhiPM6>  
 104, Mircea cel Batran Str  
 Assoc Prof Dr Nicoleta ACOMI  
 Tel: +40 721 287 877

**Host institution: Asociatia TEAM 4 Excellence**  
<https://trainingclub.eu/>  
 Contact person: Ovidiu ACOMI  
 Email: ovidiu.acomi@gmail.com  
 Tel: +40 723 194 474